



George Jay Parent Advisory Council
General Meeting
MINUTES

October 11, 2022, 6:00pm to 7:30pm

Held in the George Jay School Library, Tuesday, October 11th, 2022 at 6:30pm and on Zoom.

Attendees

PAC Executive: Matthew Payne (President/Chair), Emma Gillespie (Vice President), Kendall Salahub (Secretary), Roberta Hamme (Treasurer), Erin Macklem (Member-At-Large)

Administration: Sarah Winkler (Principal), Christina Chase (Vice-Principal)

Caregivers (In Person): Angela Carmichael

Caregivers (Zoom): Naomi McCormick, Lynn Cristancho Leon, Sanjida Marium Hridi, Lisa Liu, Angel Chen, Jamie Villarin, Erwin Villarin, Donjeta Gora Gruda, Alyx, Amy, Nabihat, Kathryn C., B Erskine

Minutes

Welcome and recognition of traditional territories

- Emma Gillespie, Vice President, welcomed those present.
- The George Jay Parent Advisory Council wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories we live, learn, and do our work.
- Meeting called to order at 6:30pm. Quorum present.

Acceptance of Agenda

- **Moved** by Erin Macklem and **seconded** by Kendall Salahub that the agenda of the October 11, 2022 meeting be approved. **CARRIED.**

Acceptance of Minutes of Previous Meeting

- **Moved** by Erin Macklem and **seconded** by Kendall Salahub that the minutes of the September 12, 2022 meeting be approved. **CARRIED.**

Reports on Previous Action Items

- **Cobs Bread Fundraiser (Matthew):** Fernwood NRG has offered to split the fundraiser biweekly (they do a week, then George Jay does a week), but we need a volunteer (or more) to collect bread every other Wednesday evening when they close at 6:00pm, store the roughly 10 bags of bread in their car overnight, and bring them to the school the next morning. *No volunteers have come forward as of yet.*

PRINCIPAL'S REPORT (*Sarah Winkler, Principal*)

- **Welcome Back Picnic** - Huge shoutout to the PAC for this well attended event - calm, but fun!
- **Parent Teacher Conferences** - An email with online booking links has been sent out - these are happening on Wednesday/Thursday in person during 15 minute time slots. Early dismissal will be happening on these days to accommodate.
- **Strings Teacher** - We have successfully hired a strings teacher! Parents of grade 5 students can rent instruments through the district program or through a private music store. Contact Sarah Winkler (Principal) if you have any financial barriers. There will likely be a strings concert at some point later in the year.
- **Music Teacher** - The music teacher position closed this morning and there are a few applicants who will be interviewed. Hope to have more information soon.
- **Sound system in the gym** - The new sound system in the gym is being installed on Thursday, so should be ready to go for the upcoming movie night and Halloween dance.
- **Counsellor/admin support** - George Jay was the recipient of extra support in the form of 1.0 positions. Met as staff and chose to bring counsellor up to 1.0 for the year, learning support teacher to 1.0 and increase Christina's admin/student support to 4 full days.
- **Pro-D** - Our last Pro-D was very exciting - took staff to Chapters before it opened, picked out new books to start diversifying main library and classrooms. Used part of Indigo Love of Reading Grant for this and books will be showing up in the next few weeks. Teaching staff also learned about new proficiency scale, and came together for team building and fun.
- **Hosting Joint Pro-D** - George Jay was identified as one of 5 schools in need of some extra EA supports, and will be hosting a joint Pro-D on Communication and the different access points of communication for all learners.
- **Foundation Skills Assessment (FSAs)** - FSAs for grades 4, 7 and 10. Some data is shared with the Fraser Institute - there is some amazing data that comes from these assessments and that is important work. If you have questions, Sarah is open to talking about how we use the data inside our school to guide our practice.
- **Fire Drills** - The Victoria Fire Department is coming to see us to support fire week. We will also participate in the Great Shakeout. There are minimum numbers of fire drills, earthquake and lockdown drills that need to be done in the school year - usually the lockdown drill is done later.
- **Sports** - Cross Country starts tomorrow at 8:15am - it's a short but fast season, just 3 weeks, for grades 3-5.
- **Clothing Swap** - This Sunday from 11:00am to 2:00pm in the gym.
- **Provincial Principal/Vice-Principals Conference:** Our grade 4-5 students who drummed last year will be heading over on a Saturday to drum and sing traditional songs for this conference - we're all very proud of them.
- **Bike Skills Class** - Grade 4 & 5 kids are going through a bike skills class (in class and on bikes)

PRESIDENT'S REPORT (*Matthew Payne, President*)

- **Sun-Oka Apple Fundraiser** - Members raised \$672 - thank you! Last day to order was October 8th and apples will be delivered to the school between Oct 18-21).
 - If there is interest, we can do this again (November sales runs Oct 17-Nov 5, December sale runs Nov 14-Dec 3)
- **Moved** by Matthew Payne, seconded by Kendall Salahub that the PAC spend \$179.55 on coffee for the PAC Morning Coffee events (Caffe Fantastico is providing a 50% sponsorship). **CARRIED.**

VICE PRESIDENT'S REPORT (*Emma Gillespie, Vice President*)

- N/A

Treasurer's Report (*Roberta Hamme, Treasurer*)

- **Previous Fiscal Year**
 - Deposits
 - \$1,0000 donation from Optimist Club to Fruit and Veg
 - \$1,016.05 cash from PAC safe from Spring Grab Bags
 - Disbursements
 - \$276.12 for Fruit and Veg program
 - \$227.35 + \$120 for \$250/division extracurricular funds
 - \$250 PAC Special Funding Program
 - Other
 - Need to move some funds from General to Gaming to cover payments for curricular items under PAC Special Funding Program from Gaming
- **New Fiscal Year:**
 - Deposits
 - \$9,000 BC Gaming Grant
 - Disbursements:
 - \$540 for Welcome Back Bouncy Castles
 - \$200 for \$250/division extracurricular activities
 - \$30 for childcare at September 12 PAC meeting
- On budget at this point
- **Account balances** (*as of October 6th, cannot access online statements yet*)
 - General: \$22,550.92
 - Gaming: \$10,765.14
- **Moved** by Roberta Hamme, seconded by Angela Carmichael to spend up to \$100 on supplies for the Bread program. **CARRIED.**

SECRETARY'S REPORT (*Kendall Salahub, Secretary*)

- **Upcoming events:**
 - Clothing Swap (*Sunday, October 16th from 11:00am to 2:00pm*)
 - Movie Night - Hotel Transylvania (*Thursday, October 20th from 5:30pm to 7:30pm - movie starts at 6:00pm*)
 - Halloween Dance Party (*Friday, October 28th from 5:00pm to 8:00pm*)
 - PAC Morning Coffee (*Friday, November 4th from 8:30am to 9:15am*)
 - Call for volunteers for October events - please fill out [form online](#) or email georgejaypacsec@gmail.com
 - Apple Fundraiser pick up
 - Cobs Bread
 - Movie Night

- Halloween Dance Party (including providing bake sale items)
- Voting at 2022 Election for School Board Trustees
- Propose updated bylaw to allow member voting at hybrid meetings - vote will take place in November PAC General Meeting

MEMBER-AT-LARGE REPORT (*Erin Macklem & Christy Bowen, Members-At-Large*)

- DJ Big Dawg is confirmed and will be DJing the Halloween Dance
- Board Game Cafe is confirmed for Nov 25th Board Game night
- Progress is being made on the fun lunches front and will have more to report next week

NAMING COMMITTEE REPORT (*Angela Carmichael*)

- Angela Carmichael and Sarah Winkler attended an update today, the next meeting will be on November 8th.
- This has been a long process because we're in uncharted territory - our school district and the Songhees and Esquimalt Nations have never done this before, so there is no set policy/procedure already in place to follow. This is the biggest act of reconciliation in the school district to date. Not yet sure on the timeline - things are progressing, and we need to respectfully wait.
- Excited to share the press release when available/approved (hopefully in the next couple weeks) and will share another update at the next PAC General meeting.

Date and Time of Next Meeting

- The next general meeting is scheduled for Tuesday, November 15th, 2022 at 6:30pm in the George Jay School Library.

Agenda Items for Next Meeting

- N/A

Meeting adjourned at 7:19 pm.