



GENERAL MEETING MINUTES

Held in George Jay School Library and over Zoom on Monday, February 13, 2023.

Attendance:

School Staff:

Sarah Winkler (Principal)

PAC Executive:

Matthew Payne (President)

Kendall Salahub (Secretary)

Roberta Hamme (Treasurer)

Emma Gillespie (Vice-President) - on Zoom

Caregivers:

Kim Presley

Caregivers (on Zoom):

Myra

1. Welcome/Call to Order

The George Jay Parent Advisory Council wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories we live, we learn and we do our work.

Meeting called to order at 6:36pm.

2. Approval of agenda

The agenda was set as follows.

Moved by Kendall Salahub and seconded by Emma Gillespie that the agenda be set as follows. **CARRIED.**

3. Minutes of last meeting

Moved by Kendall Salahub and seconded by Kim Persley that the January minutes be approved. **CARRIED.**

4. Reports

a. Principal - *Sarah Winkler*

- i. **Clubs:** Basketball is wrapping up and Run Club is coming back after Spring Break.
- ii. **Red/White/Pink Day:** Wear red/white/pink to school tomorrow (February 14th).
- iii. **Black History Month:** Staff have met to share resources, the Ally Club has made a bulletin board, and so has Strong Start.
- iv. **Days Off:** This Friday, February 17th is a Pro-D and Monday, February 20th is Family Day.
- v. **2023/24 Registration:** French kindergarten is now full with a waitlist, English still has about 20 more spaces. Transfer week is over, now trying to fit everyone. Emails will go out to transfers just before the break.
- vi. **Spring Musical:** Have started rehearsals for the musical happening in the spring. Greatest Showkids based on Greatest Showman. Hosting here in late April/early May. All grades.

A question on whether a new date had been chosen for Student Led Conferences in April as last date overlapped EID. So far no new date has been chosen but should be by the next meeting. **ACTION:** Sarah Winkler

b. President - *Matthew Payne*

- i. Nominations will soon be needed for next year's PAC Exec. Some PAC Exec members are moving on, please think about if this is something you might be interested in.

c. Vice-President - *Emma Gillespie*

- i. Nothing to report, some discussion about budget for DJ at the Spring Dance and support for the Silent Auction.

d. Secretary - *Kendall Salahub*

- i. Kendall will go see the shipping container of emergency supplies in person this month and purchase food/water and other items in Phase 1 of the emergency supply restock. **ACTION:** Kendall Salahub

e. Treasurer - *Roberta Hamme*

- i. Fiscal Year 2022-23 - see attached report below.
- ii. Some discussion around budget and if we're still doing the First Aid Kit Fundraiser and the 50/50 Draw. Still have lots of funds available for classrooms. Haven't spent any money to support special days. Have

spent most of the crafternoon budget. Have saved on childcare since switching to hybrid meetings.

Moved by Roberta Hamme and seconded by Kim Persley that we budget \$1,500 for the Spring Fling Dance. **CARRIED.**

f. Committees

i. Naming Committee - Sarah Winkler

1. Press release has not yet been released. No updates at this time.

5. Unfinished Business

a. Hot Lunches - Kim Persley

- i. The website is set up, and Kim has made up a poster that is ready to go. Pizza and juice boxes will be available. Poster will be distributed, email will go out to parents directing to the website or to the office to pick up an order form (ideally most will go through the website and won't need to be added manually).

Some discussion around the community funding available to support pizza, there is \$1,000 available and usually about 50% of the English stream of students require funding help for school events. Not sure how far this budget will go for two dates, have decided to only advertise one date and see how it goes and how much money is left to support the second date.

Some discussion around the day of - will need volunteers to help hand out pizza. Student names will be on the pizza boxes to make things easier. Sarah will likely cancel the regular lunch program on that day and support pizza for those students.

Some discussion around how payment will work. School will pay for pizza with the school credit card, PAC will reimburse the school from funds collected.

6. New Business

a. Hilltop Greenhouses Spring Fundraiser

Some discussion around whether or not we should participate, no strong opinions that we should do it, no volunteers to plan/execute. Will pass on this fundraiser this year.

7. Information Items

a. Movie Night (French) - Astérix: Le Secret de la Potion Magique (Thursday, February 16th)

Please reach out to georgejaypacsec@gmail.com if you're able to help sell pizza, juice boxes and chips at this event.

b. Spring Fling Dance (April 14th)

Please reach out to georgejaypacsec@gmail.com if you're interested in helping plan this event.

Some discussion around a reasonable honorarium or budget for the DJ at this event or whether we should just go with a playlist on a phone. Most seemed in agreement that a playlist would be fine. Matthew's partner may be able to do this. **ACTION:** Matthew Payne

A question about whether SOCAN fees will need to be paid to play music at this event. Schools may be exempt, we will need to double check.

ACTION: Kim Persley

c. Silent Auction (April 11-24th)

Please reach out to georgejaypacsec@gmail.com if you're interested in helping plan this event, or if you or a business you're with may be interested in providing a donation.

8. Date of next meeting

Monday, March 13, 2023. Emma Gillespie will chair.

9. Adjourn

Meeting was adjourned at 7:24pm.

George Jay PAC treasurer's report (13 Feb 2023)

- Fiscal Year 2022-23
 - Income received
 - \$442 Cash - January movie night (not deposited yet)
 - \$150 e-transfers - reimbursement for former stolen PAC money
 - Disbursements
 - \$443.90 for Fruit and Veg Program
 - \$100 for \$50/division winter craft funds
 - \$18.32 for \$250/division extracurricular funds
 - \$218.85 for pizza for Jan movie night
- Account balances: as of 13 February
 - General: \$25,771.06
 - Gaming: \$7,420.55
- On budget at this point

- Areas not spent much or any yet include:
 - \$250/division extracurricular (remind staff of this funding?)
 - Special assemblies / celebrations like pink shirt day
 - Student clubs
 - Parent prizes for engagement